**Service Agreement for Organic Input Evaluations for Organic Production**

**Cert-IN-02-Eng**

Primus Auditing Operations CR S.A and the applicant agree to comply truthfully, in correspondence to the regulatory requirements for the completion of the process, this service **is a compatibility confirmation** and should not be considered a certification for your product. Information sent is confidential and its sole purpose is the evaluation per the organic standards of reference. Any false, incomplete or erroneously provided information releases Primus Auditing Ops CR S.A. from all responsibility regarding the service provided and the implications of the decisions made.

**Organization / applicant name :** Haga clic aquí para escribir texto. identified with the legal ID Haga clic aquí para escribir texto. at legal address: Haga clic aquí para escribir texto., established as **APPLICANT.**

Both parties agree to this Service Agreement set forth the evaluation of inputs for use in organic agriculture and agree to be bound as follows:

**Purpose of the Agreement:** The contracting parties agree to the terms set forth in the review process according to the **organic standards established** in which the applicant applied according to the request submitted in to Primus Auditing Operations CR SA. In order to obtain confirmation of compatibility for use in organic agriculture of the corresponding products. The terms do not cover the food legal provisions and other criteria not related to the scope of the input evaluation.

Primus Auditing Operations CR S.A will conduct the input evaluation process in accordance with the Input Evaluation Program established. In order to carry out the input evaluation service, the information corresponding to the input must be submitted, in addition must also agree to an onsite visit to the operation of production if necessary.

**Validity and termination:** this contract is concluded for a defined period of one year, unless a written declaration is made by one of the parties to terminate or extend it. The contract comes into effect upon signature by the entities involved.

**Prices and terms of payment**

* The cost of the service will be sent to the applicant through a quote issued byPrimus Auditing Operations CR S.A.
* The quote must be signed by the legal representative of the requesting company and sent to Primus Auditing Operations CR S.A as a record of acceptance of the cost of the service.
* Before starting the evaluation of the input, an initial payment of 50% of the total cost is requested in advance without exception.
* All costs accrued to unannounced and or follow up visits, including administrative expenses, travel expenses will be covered by the applicant. The applicant acknowledges and accepts to such conditions described upon signing this service agreement.
* If necessary sampling and analysis are needed, Primus Auditing Operations CR S.A will send an additional quote to include accrued costs from the sampling and analysis. Such accrued costs are sampler travel costs, shipping of sample to the laboratory and sampling from the laboratory.

**Applicant and Primus Auditing Operations CR S.A. Commitment**

**Primus Auditing Operations CR S.A:**

* Primus Auditing Operations CR S.A guarantees the confidentiality of the information provided by the applicant and or manufacturing company during and after carrying out the evaluation process. In addition, it ensures the information will NOT be used for other purposes.
* The evaluation of the product will be carried out based on the denomination or identification set by the organic regulations and or guidance. In addition, the authorized use will correspond to the applicant as listed in the documentation.
* The document with subject titled "Confirmation of Equivalence" will be valid for one year. The expiration date will be addressed in the last document issued.
* Primus Auditing Operations CR S.A may carry out inspections to the processing plant operation, which may be with prior notice and / or unannounced.
* Primus Auditing Operations CR S.A shall provide all information regarding the guidelines of the organic standards in which the evaluation is carried out, as well as the updates thereof and shall communicate any changes or modifications to the documents and / or procedures.
* Primus Auditing Operations CR S.A may request additional information, samples and /or documentation updates during or after the evaluation process. The applicant must guarantee availability in compliance. If necessary, we can identify and acquire a sample at the commercial level to carry out the corresponding analytical testing.
* If Primus Auditing Operations CR S.A, identifies and confirms a breach by the applicant and / or manufacturer, it can result in an immediate suspension, cancellation and annulment of the "Confirmation of Equivalency" will be transmitted.
* A detailed quote with the total cost and payment conditions will be issued and provided to the applicant after receiving the input evaluation service request. If additional analytical testing and or an onsite visit is required, the applicant must cover the accrued costs (such as travel expenses) related to the additional activities. The cost is independent of the final result of the evaluation process.
* Once the evaluation process has begun and or in the renewal process, if the applicant does not respond and or send the requested information, Primus Auditing Ops can decide to conclude the evaluation process.

**Applicant/ Legal representative:**

* The applicant must complete and submit the evaluation Request Form completed and pay the processing fees.
* You must guarantee the availability of additional information, samples and / or updating of documents during or after the evaluation process. All Information must obtain the signature of the legal representative.
* The applicant must inform the Certification Body (Primus Auditing Ops) of any changes in the composition, processing, restriction use, general information about the company and / or product data. In case of changes in the restriction use, modifications of composition and / or the process of elaboration, the applicant/manufacturing company must obtain an updated review, evaluation and electronic or written authorization by the Certification Body (Primus Auditing Ops).
* In order to utilize the PAO Organics name and or log for commercial use. The applicant must obtain a review and authorization prior to use (the certification body cannot be mentioned or listed without prior consent).
* In the event the applicant is interested in including additional products that are identical to the approved one (such as composition and process of elaboration to the one approved) and they differ only in the trademark name. You may submit the identical one by completing the Evaluation request form along with the commercial label and final commercial sample any additional information deemed necessary for the review process.
* In the event of a disagreement during or after the evaluation process, the applicant may submit a formal complaint to Primus Auditing Operations.
* The applicant has 30 days after the expiration date to carry out the renewal process. If the applicant is not interested in proceeding with the renewal, a formal written request must be sent to Primus Auditing Operations CR S.A.
* Once the 30 days have passed after the expiration date, you are **not** permitted to represent, sell, identify the use of the Primus Auditing Operations logo or other similar identifying mark for commercial effects. In addition, this includes any advertisement issued on labels, websites or other means should be suspended.

I Haga clic o pulse aquí para escribir texto., legal ID: Haga clic o pulse aquí para escribir texto., legal representative of the company: Haga clic o pulse aquí para escribir texto.

**I DECLARE UNDER OATH**; I have read and accepted all the terms listed in this document identified as services, procedures, and commitment for the evaluation of products used for organic agriculture. I also guarantee that all the data provided in this form regarding the input are actual, truthful, accurate and complete.

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 Signature of Applicant Date

 Legal representative

I Haga clic o pulse aquí para escribir texto. as the responsible applicant/legal representative for certification of the product evaluation process for use in organic agriculture, declare; I have read and accepted the confidentiality agreement signed between myself and the Certification Body Primus Auditing Operations CR S.A.

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 Signature Primus Auditing Operations CR S.A. Date

 Legal representative