The National Organic Program allows for “Private Label” agreements on organic labels and packaging.  Approval for these situations and instructions to accredited certification agents and certified entities can be found in the NOP Handbook, section G, Policy Memos, “PM 11-7; 10/31/2011 “.

**Primus Certified Entity requesting the service:**

**1.** Company: Click or tap here to enter text.

2. PA-OR: Click or tap here to enter text.

3. Contact Name: Click or tap here to enter text.

4. Phone Number: Click or tap here to enter text.

5. Billing Email Address: Click or tap here to enter text.

\*Be aware that adding new ID Marks, will result in a certification revision service and fee (if applicable).

If additional space is needed, please complete a second sheet.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PRODUCT**  if marketed / labeled  by specific varieties  please list them separately | **ID Mark (Label) Description**  list all Brand Names include all non retail & retail names as it appears on the label  **use one separate line per each id mark** | **ID Mark: Retail or Non Retail** | **Level of Claim:**  **Organic or 100%Organic** | **Market** | |
| **NOP** | **equivalency or Agreement** |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Choose an item. |  | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Choose an item. |  | Click or tap here to enter text. |
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| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Choose an item. |  | Click or tap here to enter text. |

7.Is Primus Auditing Ops identified as the Accredited Certification agent (i.e. labels state “Certified Organic by: Primus Auditing Ops (PAO)”)?  Yes  No

If **No**, who is listed as the certification agent?

Name of certification agent**:** Click or tap here to enter text.

8. Is the Private Label Owner/Company certified organic by a certifier other than PAO? Yes  No

If **Yes**, please attach the Private Label Owner’s organic certificate

9. \*REQUIRED: Describe in detail:who is responsible for the designing, printing and inventory of the label(s)?

Click or tap here to enter text.

**10. Private Label owner/Company Information:**

Company Name: Click or tap here to enter text.

Contact Name & title within the company: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Contact Email Address: Click or tap here to enter text.

Business Address:Click or tap here to enter text.

11. Is the agreement between your operation and the Private Label owner attached? Yes  No

\*REQUIRED: there must be a written agreement between your operation and the Private Label owner that indicates the approval to utilize the Private Label owner’s label in any form.

**Agreement Disclaimer:**

**By completing and submitting the form to Primus Auditing Ops; I agree, the information on this form and associated attachments are complete and accurate to the best of my knowledge. Labels listing PAO as the agent will be used exclusively on product made or packaged at the PAO certified facility. Any changes to the labels listed above will be submitted to the PAO Certified Operation whenever such changes are made. I understand that NOP regulations require PAO to give final approval for all labels used by their clients, even when another certifier may be listed on the label.**

**Submit completed form by email to** [**QAOrganics@pao-usa.com**](mailto:QAOrganics@pao-usa.com)